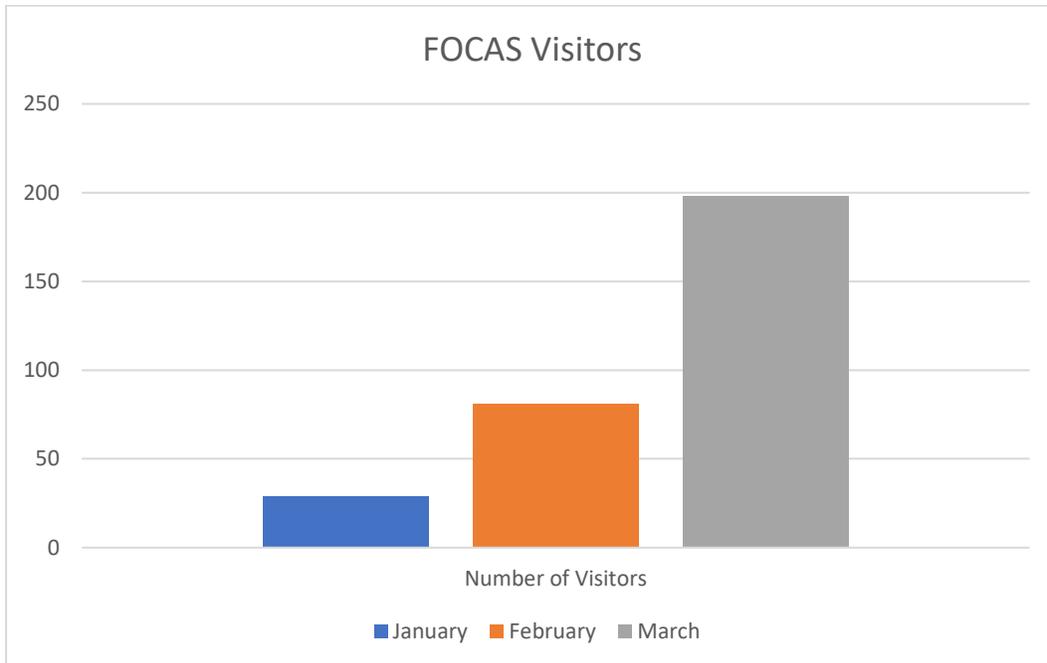
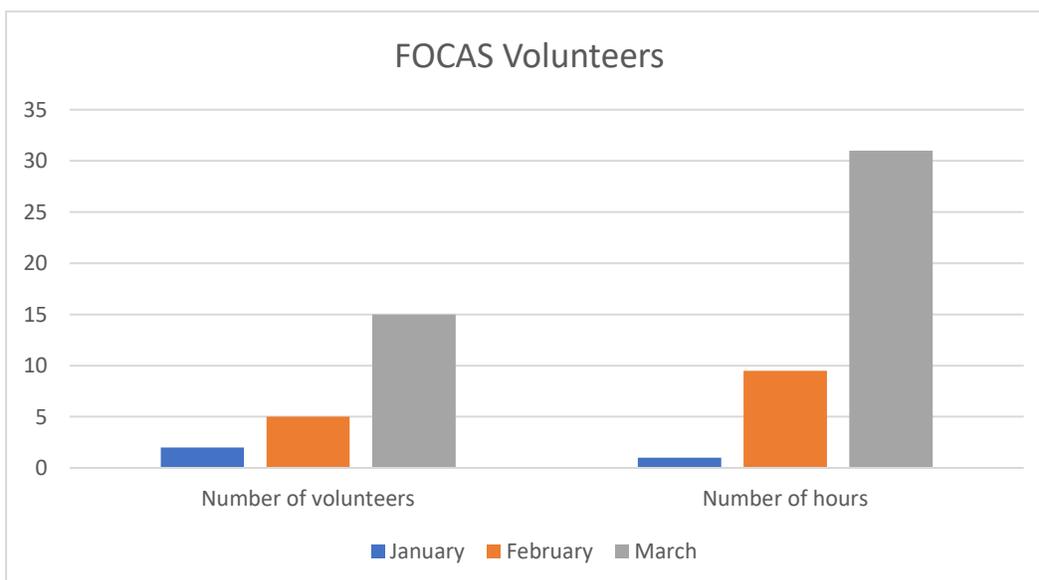


Office Quarterly Report – January to March 2021

In January of this year, we began to increase our documentation of visitors and volunteers to our office space. We noticed that many of the reporting requirements for different organizations and granting authorities needed more information from us. So, to be better prepared we asked our members and visitors to sign our record book. We had been documenting for COVID procedures but were now asking people to sign in. Everyone has been great about doing this and we thank everyone for their cooperation and help in ongoing requests. We have had just over 300 visitors from January to March. People visit for many reasons, for information, advice, help completing and submitting documents, copying requests, sponsorship inquiries and documentation are just a few of the requests we receive on an on-going basis.



Our volunteers have always been good about documenting their time and we can report that we had 27 occasions to use them. We recorded a total of 25 volunteers for 43 hours.



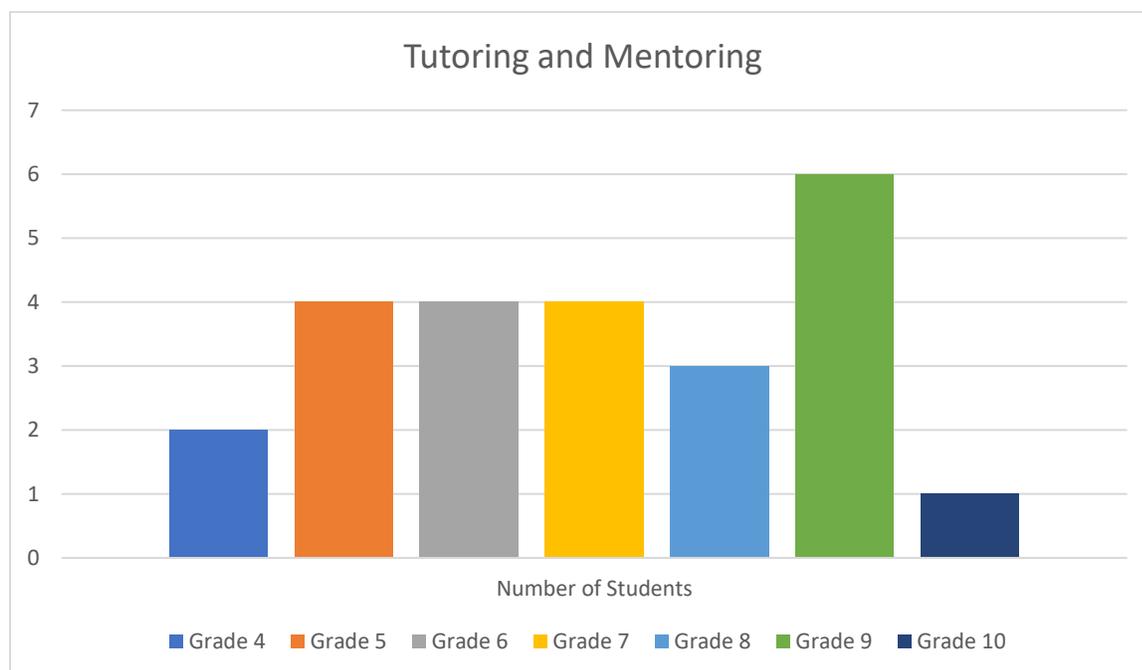
Office Quarterly Report – January to March 2021

This number does not include the people involved in our tutoring and mentoring programs as we are only able to have classes online and not in the office because of the COVID restrictions.

The Tutoring and Mentoring has two programs currently running these days.

- Our weekend program runs throughout the year, online with Zoom. We have three permanent volunteers, who teach English, Math and Afaan Oromoo. 35 students are participating in this program which has been running since September 2017. The classes are every Saturday from 11:00 am to 3:00 pm and Sundays from 1:00 pm to 3:00 pm.
- The second program is after school. This program has 10 volunteers on the team and 95% of the students in the weekend program are taking advantage of this program. This program is designed to help students work on the subjects from their school and includes parents who are interested in learning English.

All the students have chrome book computers. We would like to thank the Canadian government and the Red Cross who provided us with this equipment for our students. Focas has also purchased online lessons for these students. The programs include students from grade 4 to 10 along with the parents interested in learning English.



Sponsorship Program - Our sponsorship program is also continuing. We began in 2019 with 21 allocations. Last year we had a total of 54 allocations completed. This year we received 24 spaces in January and an additional 30 in February. We have completed 53 submissions to March 31, all of which have been approved and another submission after the end of March which will be included in our next quarterly report.

The following chart gives monthly details.

Office Quarterly Report – January to March 2021



COVID 19 has directly impacted this program as travel and resettlement now need to comply with restrictions in every country as well as Canada. Delays at the country of origin and the process to complete our sponsorships to resettlement continue to experience long wait times. FOCAS has not yet received even one person to resettle.



Office Quarterly Report – January to March 2021



United Way Donation

On March 23, FOCAS received a donation from the United Way of gift cards, hand sanitizer, masks, and face shields. We had the information on people from our Red Cross project and began with calling some of the people we knew were still in need. The response was tremendous. Word of mouth progressed faster than phoning and we received many requests of people from Syria, Kurdistan, and Somalia. People who spoke Arabic, Kurdish and Oromo made requests. We even had a volunteer who came to help translate as many people spoke Arabic but not English. We received 188 gift cards in the amount of \$50.00 each. This was a donation of over \$9,000.00 in value. The cards went a long way for the people who received them. We explained that it was a one-time donation we received from the United Way and everyone thanked us for the help. In total we were able to assist 617 people. Many had large families and young children still in school. We contacted some of the recipients to find out how they used the cards and most told us that food, baby needs and school supplies as well as household cleaning supplies were where the money was spent. Food was the highest priority, with people mentioning that other food they received elsewhere was not what was needed or did not keep well so they were not able to use it. Rice, flour, sugar, and oil as well as fruit and vegetables were urgently needed. School supplies for the children still in school was another major purchase and the gift cards made the funds available.

We also asked what people still needed. Many people are struggling, they might not be able to pay for heat and water as well as the rent. Although the donation was used for many needs, it was not enough to help for longer than just immediate demands. People were no longer able to receive some of the funds available from the Government or other organizations that were in place for the COVID response. They requested continuing support and help as they still have not been able to find work. English language barriers are an issue as many still struggle to be able to speak or write fluently. Those with

Office Quarterly Report – January to March 2021

health issues in their families are desperate as they need to care for family members and flexible work options are few.

The donation was greatly appreciated.

The United Way has enabled us to reach 120 households. We are grateful to be able to contribute to vulnerable people, people in need and are looking for other ways to be able to continue this work in the future. Thank you to everyone who has worked with us to make it happen.

SBCCI Grant

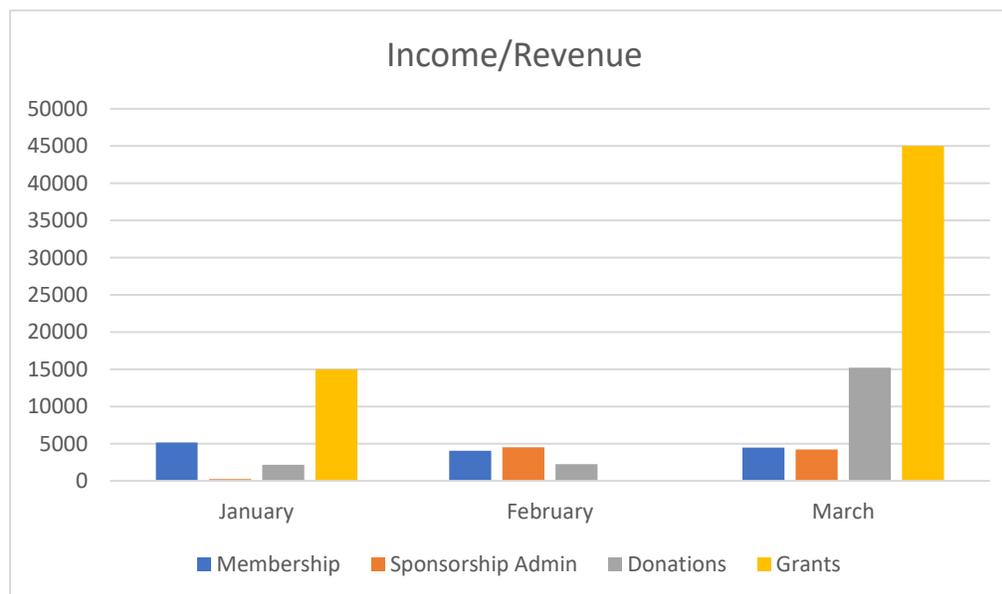
We also receive \$45,000.00 from the Supporting Black Canadian Communities Initiative (SBCCI) in March. This grant is enabling us to “Bridge the Gap”. We are working to empower women in the workplace and to prepare them for work and help them to keep their jobs, to continue our school children empowerment and continue our sponsorship and resettlement efforts.

Fundraising March 2021

March was our first fundraising event of the year too. On Saturday, March 27 we had four guest speakers attend our online event. The Honourable Minister _____, Dr. Peri Klemm, Dr. Mohammed _____ and Dr. _____ spoke on issues related to their fields providing information for our members who were also able to view the event live on Zoom. This fundraiser has already enabled us to reach \$21,250.00 so far. Thank you to all of you who have made this possible.

Financial Summary March 2021

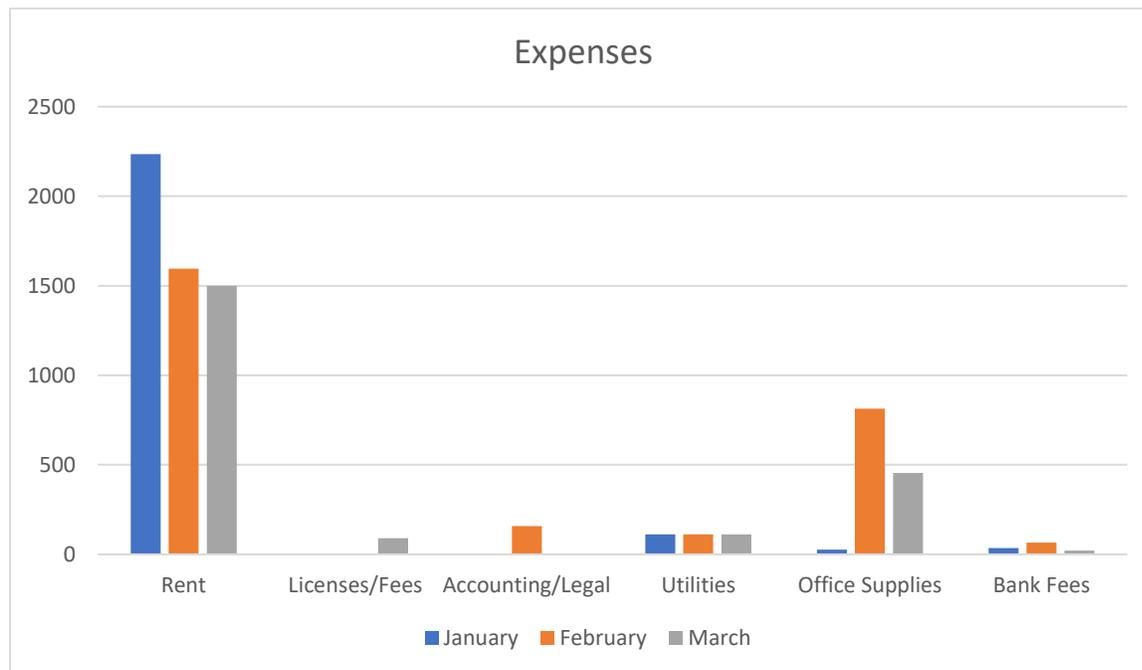
Revenue – During the period from January to March we received two grant funds, an extension of \$15,000.00 from the Canadian Government through the Red Cross and \$45,000.00 from SBCCI (as mentioned above). These funds are used for specific purposes required by the grant and we continue to look for other grant opportunities. Our operating income is made up of membership and administration fees along with the donations we receive throughout the year. Our recent fundraising is also included in the summary below.



Office Quarterly Report – January to March 2021

We have received a total of \$43,250 in revenue to the end of March 2021 excluding grant and sponsorship funds.

Expenses – As a Not-for-Profit organization, we are always looking for ways to reduce our costs to enable us to spend in the areas of our mission and values. We constantly look for funds and grants to enable us to continue to provide the services to our members and general community. Our volunteers make a tremendous impact on our expenses as they contribute their time to do many of the functions that would otherwise require paid staff. We are continually grateful for their effort and time. Below is information on some of our regular expenses.



As indicated in the chart, rent is our highest expense. We are working to grow our organization, and this takes time and effort. We are always looking to keep our organization sustainable. Some expenses, like rent change with external measures beyond our control. COVID has again impacted many businesses including landlords and we hope to be able to continue in our current location at the same rental rate as last year, but this will be up to our landlord.

The report for the next three months will be more concise as some of the information contained here is for understanding and background. Should you have questions or concerns, please do not hesitate to contact our office. We will be happy to provide clarification or incorporate ideas not yet considered.